



Welcome to 1st Ferring (St Andrew's) Sea Scout Group

www.1stferringscouts.org.uk



We hope this leaflet provides some useful information about our Scout Group. 1st Ferring is a thriving and successful Scout Group delivering an exciting and varied programme of activities to young people from 5 ¾ to 14 years old.

A BRIEF HISTORY

The group has been in existence in its current form since 1961, although records of a 1st Ferring Wolf pack go back to 1923. Originally we were land scouts, but now we are proud to be Sea Scouts. When scouting 'opened up' to girls Ferring was one of the first groups in the area to welcome them. We own our own headquarters at Meadow Way in Ferring and are well equipped for outdoor activities.

We are proud of our place in the local community and over the years we have built up a number of annual traditions such as the Beach Clean, Bulb Planting, Flower Boat maintenance and planting, and the Village Christmas Postal system (the oldest scout/community post service in the country). Young people and their families are encouraged to join in these and other activities.

Our Group is affiliated to St Andrew's Church, Ferring, where we attend the monthly family service.

We are part of the Arundel and Littlehampton Scout District - www.al-scouts.org.uk.

SECTION MEETINGS

The sections of the Group meet as follows:

Beavers	aged 5 ¾ years - 8 years	Thursday	5.45pm - 7.15pm
Cubs	aged 8 years - 10 years	Monday	6.30pm - 8.00pm
Scouts	aged 10 - 14 years	Tuesday	6.45pm - 8.45pm

Sections may also meet at other times and locations as advised in their programme.



ORGANISATION

As with all Scout Groups 1st Ferring is led by the Group Scout Leader and managed by the Group Executive Committee. The executive committee meets regularly and conducts an Annual General Meeting in July, to which all parents and friends of the group are invited.

The main officers of our executive committee are :-

Chairman	Emma Hollings	
Secretary		
Treasurer	Sandra Waitland	01903 241401

The Sections are run by the Scout Leaders, and Section assistants , contact numbers for the different sections are:

Beaver Leader	Karen Keen	01903 242156
Cub Leader	Kim Davidge	01903 246223
Scout Leader	Jo Dommett	01903 241954
Group Scout Leader	Duncan Inch	01903 506103

SUBSCRIPTIONS

These are payable from one month after a youngster joins the group and are paid a month in advance (you get the first month free), the current monthly amount is £12.50 per child. An element of the subscription goes to the District, County and National funds, this accounts for more than a third of our outgoing costs, the remainder is used to help fund the sections activities and cover overheads. As in all Scout groups there are no paid adults at 1st Ferring, we are all volunteers. We prefer subs to be paid monthly by standing order, in this pack you will find the form to complete for you to send direct to your bank. We will not exclude any child from joining our Group as a result of financial difficulties, you are welcome to discuss any such issues in confidence with the relevant leader or Scouter in Charge.

You will also find a gift aid form in this pack, please complete it and return to the relevant section leader with the child registration form. Gift aid enables us to claim back an additional 25% tax on all subs payments and donations made by taxpayers, this makes a significant financial difference to the group.

Please remember that your subscriptions only cover our day to day running costs. We rely entirely on fundraising, donations and grants to equip our group so that we can continue to deliver a first class Scouting experience.

HELP AND SUGGESTIONS

As a group we do try to foster a family atmosphere. We are always delighted to receive offers of help either with assisting at section meetings (another pair of hands always helps) or the many other items a busy group gets involved in from fundraising to repainting the hut, help maintaining our boats or cutting the grass. We are also pleased to receive any ideas or suggestions that you may have for activities or fundraising opportunities. All regular helpers must have completed a CRB check through the Scout Association, ideally we would like all parents/guardians to complete one, but it is **not** a condition of your child joining the group.

UNIFORM

Each section has their own uniform, which the section leader will be happy to tell you about. All sections wear the group scarf, which is presented to members when they are invested. In addition to normal uniform we like to encourage youngsters to have a group polo shirt, which is a useful alternative to formal uniform for more active sessions. Please return the Polo shirt order form to the relevant leader.

At investiture or when moving on, each youngster will receive, a scarf and membership badges if they do not already have them from a previous section. The uniform requirements are as follows:-

Regular for Scouts

- Sea Scout Jersey and Scarf
- 1st Ferring Polo shirt or navy blue polo shirt
- Navy blue activity trousers
- Trainers (dark if possible)
- Hat (available at BDR Trading, 73 Chapel Road, Tally bands are available at the Scout shop)

Regular for Cubs

- Cub Jumper and Scarf
- 1st Ferring Polo shirt or navy blue polo shirt
- Navy blue activity trousers
- Trainers (dark if possible)

Regular for Beavers

- Beaver Jumper and Scarf
- 1st Ferring Polo shirt or navy blue polo shirt
- Navy blue activity trousers
- Trainers (dark if possible)

Smart Uniform

On special occasions such as Church Parade, Remembrance Day, St George's day parade, and at official village functions we expect the best possible turnout, this means as above but in addition :-

Scouts

Smart dark trousers
Dark shoes

Cubs & Beavers

Smart grey school trousers
Dark Shoes

The Worthing Scout Shop sells uniform, it is open on Saturdays 10.00 a.m. – 12 noon & Wednesdays 6.00 p.m. – 8.00 p.m. at Northbrook Barn Community Centre, Durrington. The Shop is not open during school holidays or half-term holidays. For information: - during opening hours 01903 691761 & at other times 01903 872514 or email shop@worthing-scouts.org.uk.

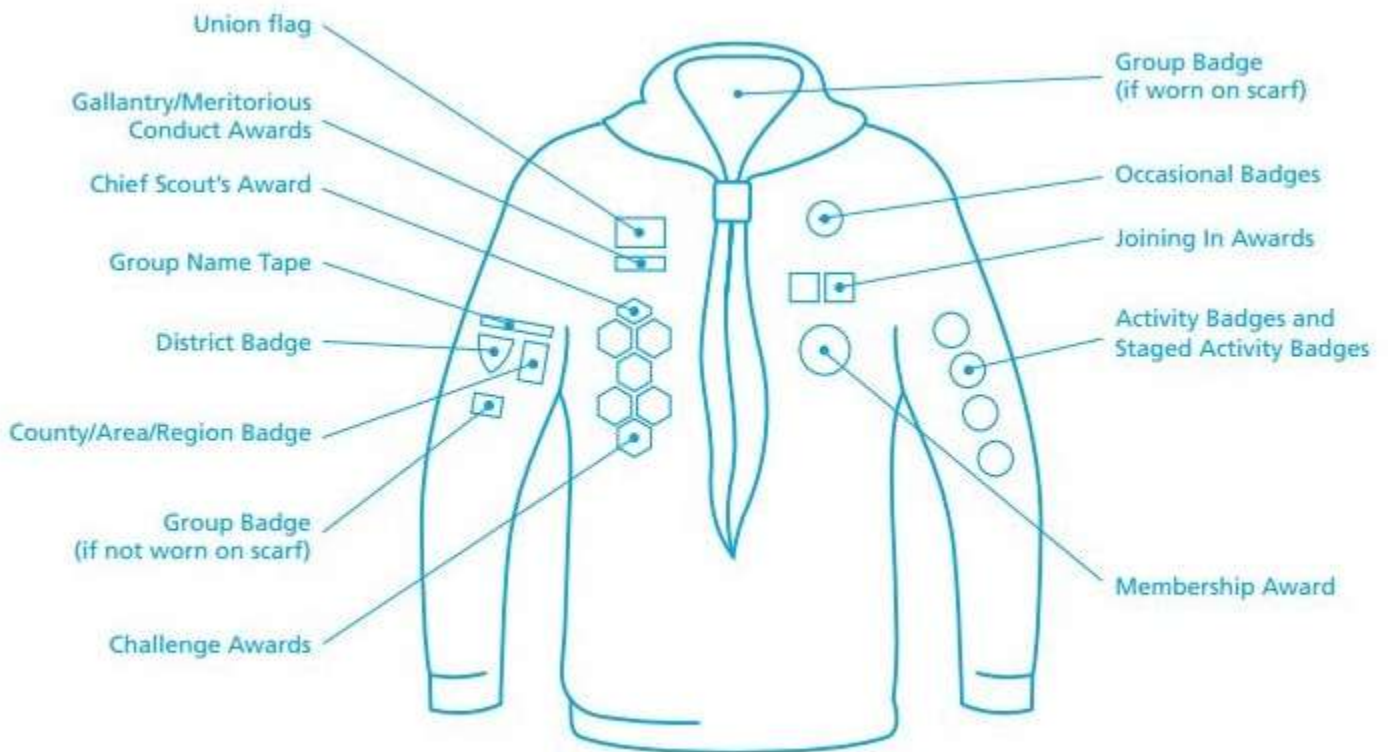
Polo Shirts order form (navy with group logo - 35% cotton/65% polyester)

Size required (circle) :-	Child 5/6, 7/8, 9/10, 11/12	Cost	£ 9.50
	Adult S, M, L, XL, XXL,	Cost	£ 12.00
	Replacement Scarf (child)		£ 5.00

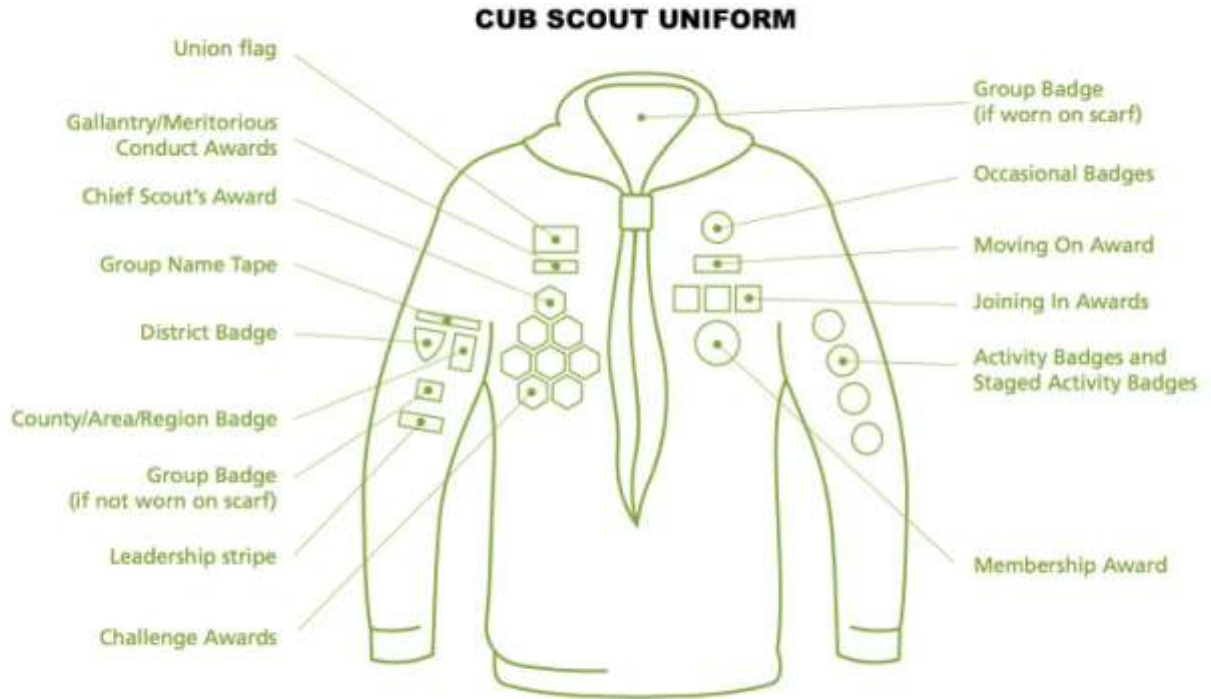
Name: _____ Amount enclosed: £ _____

Please make all cheques payable to 1st Ferring Sea Scouts and give form to relevant leader

Beaver Uniform, Badge Positions



Cub Uniform, Badge Positions



Sea Scout Uniform, Badge Positions



Regular Payments Form

Please Tick relevant box

- Set up a **New** Standing Order (Complete **Section A**)
- Amend an **existing** Standing Order (Complete **Section B**)
- Cancel an **existing** Standing Order or Direct Debit (Complete **Section C**)

Customer Account Details:

Account Name:	Sort Code _____ - _____ - _____
	Account Number _____

Section A - Set up a NEW Standing Order

Beneficiary Details - (Who do you want to pay?)

Sort Code 20 - 98 - 74	Beneficiary Name 1st Ferring Sea Scouts
Account Number 6 3 5 4 0 5 6 1	Reference (Scout(s) Name)

Payment Details - £12.50 per child

Amount of First Payment £	Date of First Payment ___ / ___ / _____
Amount of Usual Payment £	Date of Usual Payment <u>0</u> <u>1</u> / ___ / _____
Frequency of Payment (Weekly/Monthly/Annually) Monthly	Date of Last Payment ___ / ___ / _____
or continue payment Until Further Notice	Yes No Delete as appropriate

Section B - Amend an EXISTING Standing Order

Beneficiary Name - (Who are you paying?)	Name: 1st Ferring Sea Scouts
Amend payment amount from: £	To: £
Amend payment date from: ___ / ___ / _____	To: ___ / ___ / _____
Amend payment frequency from: ___ / ___ / _____	To: ___ / ___ / _____
Amend date of last payment from: ___ / ___ / _____	To: ___ / ___ / _____
Amend reference number from:	To:
Effective from : ___ / ___ / _____	

Section C - CANCEL an existing Standing Order or Direct Debit

important: if a payment is due within the next 5 working days, immediately contact your local branch to cancel

Beneficiary / Originator Name: (who you no longer want to pay)	Name: 1st Ferring Sea Scouts
Amount: £	Usual Payment date: ___ / ___ / _____
	I wish to cancel with effect from: ___ / ___ / _____

All relevant sections above must be fully completed for your request to be processed.

PLEASE ENSURE YOU SIGN AND DATE THE FORM BELOW:-

(Where signing mandate is 'both or 'all' to sign, all relevant parties must sign to authorise.)

Customer Signature(s) _____

Customer Contact Telephone Number _____ Date ___ / ___ / _____

Please forward this completed form to YOUR bank

Gift Aid

Please complete and return this gift aid declaration form to the relevant section leader with the personal registration form. Gift aid enables us to claim back an additional 25% tax on all subs payments and donations made by taxpayers, this makes a significant financial difference to the group.

GIFT AID DECLARATION

Title _____ Forename(s) _____ Surname _____

Home address _____

_____ Post Code _____

I would like the **1st Ferring Sea Scouts** to treat my membership subscription/donation as a Gift Aid donation from this date forward and for the previous six financial periods (if applicable)

Date ____ / ____ / ____

Signed _____

Notes

1. You must pay an amount of income tax or capital gains tax at least equal to the tax we reclaim on the payments (currently 25p for every £1 you give).
 2. You can cancel this declaration at any time by notifying the Scout Group.
 3. Please notify the Scout Group if you change your name or address.
 4. If you pay tax at the higher rate you may be able to claim further tax relief via your Self Assessment tax return.
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1st Ferring Sea Scouts Personal Registration Form

Young persons name	
Home Address	
Post Code	
Home Telephone	
E-Mail Address	
Date of Birth	
Ethnic Origin	Asian Black Mixed Race White Other
Parents / Guardians Name(s)	
Religion	
Parents Mobile Telephone(s)	
Parents E-Mail Address	
Emergency Alternative Contact Name (if guardians are unobtainable)	
Emergency Contact Telephone	
Young Persons Relationship to Emergency Contact	
Parental Skills / Interests	
NHS Number	
Doctor's Name	
Surgery address	
Surgery Telephone	
Date of last Tetanus Injection	
Medical / Dietary Restrictions. It is VITAL that you advise us of any long-term medical conditions or Dietary Requirements your young person needs. Please include information about inhalers and Epipens if applicable.	
Please indicate which of the following may be used for your child	Paracetamol : yes / no Calpol : yes / no Waspeze : yes / no Elastoplast : yes / no

Please Sign and Date the Declaration Overleaf

The Scout Movement in the UK is a membership organisation. To enable it to operate - and to communicate with its members - it is necessary to maintain records about them. This will include all the information on this form. We will also be keeping details of your son/daughter's progress through Scouting (badges gained etc.). Information held in our Scout Group may be shared from time to time within Scouting including the Headquarters of the Association. New legislation came into force in March 2000 which covers the protection and processing of personal data. Adults and young people have the same rights under the Data Protection Act 1998. The Act covers paper based (as well as computer based) information. Certain information is classed by the law as 'Sensitive Personal Data'. In a Scouting context this may include information about your son/daughter's:

- Health (to ensure we are prepared for medical emergencies it's important that we hold relevant information).
- Disabilities (to ensure safe participation in activities, details of any disability need to be known).
- Religious or similar beliefs (to help us ensure that we make appropriate arrangements when necessary).
- Racial or ethnic origin (to help us ensure that we are sensitive to cultural needs of our members).

To allow us to hold this 'Sensitive Personal Data', we will need your explicit consent. This can be given by signing this form. All the information will only be used in connection with your son/daughter's membership of the Scout Movement in the UK - this will include membership management and communications. None of the information provided will be passed to third parties outside the Scout Movement .

If you have any queries, please do not hesitate in speaking to any of the Leaders.

Depending upon which section your child belongs, one of the fundamental elements of that section is the appropriate Promise and / or Law which has to be learnt.

The Beaver Scout Promise

*I promise to do my best
to be kind and helpful
and to love God.*

The Scout / Explorer Scout Promise

*On my honour, I promise that I will do my best
to do my duty to God and the Queen,
to help other people and to keep the Scout Law.*

The Cub Scout Promise

*I promise that I will do my best
to do my duty to God and the Queen,
to help other people
and to keep the Cub Scout Law.*

The Scout / Explorer Scout Law

1. A Scout is to be trusted.
2. A Scout is loyal.
3. A Scout is friendly and considerate.
4. A Scout belongs to the world-wide family of Scouts.
5. A Scout has courage in all difficulties.
6. A Scout makes good use of time and is careful of possessions and property.
7. A Scout has self-respect and respect for others.

The Cub Scout Law

*Cub Scouts always do their best,
think of others before themselves
and do a good turn every day.*

Parents / Guardians Declaration

- I accept that the Scout Group will be keeping information about my son/daughter's membership of the Scout Movement for Scouting purposes.
- I give explicit consent to the holding of information of my son/daughter's health, disabilities, religion/faith, race/ethnic origin; on computer, as well as paper, for Scouting purposes.
- I understand that photographs and digital images of my son / daughter taken during Scouting events may be published on the Scout Groups / Movements web site or in print.
- I understand that my son / daughter are obliged to assist with certain regular fund raising activities, in particular the annual beach clean and Christmas post delivery.

Parents / Guardians Name	
Parents / Guardians Signature	
Date of Signature	